



**CHRIST THE KING
ENGINEERING COLLEGE**

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Ph. +91 94460 76779 Email: principal@ctke.ac.in Web: www.ctke.ac.in

IQAC-Regular Minutes of Meeting

Academic Year: 2018-19

Meeting-02



CHRIST THE KING ENGINEERING COLLEGE

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Ph: +91 91500 76729 Email: principal@ctke.ac.in Web: www.ctke.ac.in

Ref: CKEC/IQAC/Meeting/2018-19/02

Dated: 06.02.2019

CIRCULAR

This is to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2019-20 will be held on 13-02-2019 at 10.00 am at the conference hall to monitor the progress and functioning of academic and administrative activities. All the members are requested to attend the meeting.

Agenda of the Meeting:

- Review of the previous meeting minutes
- Student enrolment
- Research activities
- Purchase of furniture's, Laboratory equipments and Library books
- Placement Training and Entrepreneurship activities
- NAAC initiatives


IQAC Coordinator


Principal

Encl: Composition of IQAC members

Copy to

1. The Principal
2. IQAC
3. HoDs
4. Office
5. File



CHRIST THE KING ENGINEERING COLLEGE

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Ph: +91 91500 76729 Email: principal@ckec.ac.in Web: www.ckec.ac.in

Ref: CKEC/IQAC/Meeting/2018-19/02

ATTENDANCE IQAC

IQAC MEMBERS		Signature
Member from The Management		
Rev. Fr. J.E. Arulraj	DMIFounder Father, DMI International Foundation	
Rev. Fr. John Britto	Adminstrator	
Chairperson	Head of the Institution	
Dr. M. Jeyakumar	Principal, CKEC	
One of the Senior Faculty as IQAC Coordinator		
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering	
Faculty Representation		
Mr. A. Venkatesan	HOD/Civil	
Mr.L.Suresh	HOD/ Mechanical Engineering	
Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering	
Mr.V.Muralidharan	HOD/ Electronics and Communication Engineering	
Dr.R.Suganya	HoD/S&H / Alumni Head	
Stakeholder/ Representative of Community and Alumni		
Mr. R. Ramesh	Student 1	
Mr. S. Arthi	Student 2	
Nominee from Industrialists /External Expert Stakeholders		
Mr.Balachandar	LGB balakrishnan & bros Ltd , HR	
Mr. Anbu	Salzar electronics pvt Ltd. HR	

IQAC Coordinator

Principal



CHRIST THE KING ENGINEERING COLLEGE

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Ph: +91 91500 76729 Email: principal@ckec.ac.in Web: www.ckec.ac.in

Academic Year: 2018-19 Meeting-02

Ref: CKEC/IQAC/Meeting/2018-19/01

MINUTES OF MEETING

The following are the Minutes of the meeting held 9.30 am on 13-02-2019 at 10.00 am.

The members of IQAC present were

IQAC MEMBERS	
Member from The Management	
Rev Fr J.E Arulraj	DMIFounder Father, DMI International Foundation
Rev Fr John Britto	Adminstrator
Chairperson	Head of the Institution
Dr M Jeyakumar	Principal, CKEC
One of the Senior Faculty as IQAC Coordinator	
Mr. T B Dharmaraj	Director-IQAC HOD/ Computer Science Engineering
Faculty Representation	
Mr. A. Venkatesan	HOD/Civil

Mr L.Suresh	HOD/ Mechanical Engineering
Mr. M.Arumaga Babu	HOD Electrical and Electronics Engineering
Mr.VMuralidharan	HOD/ Electronics and Communication Engineering
Dr.R.Suganya	HoD/S&H / Alumin Head
Stakeholder/ Representative of Community and Alumni	
Mr R. Ramesh	Student 1
Mr. S. Arthi	Student 2
Nominee from Industrialits /External Expert Stakeholders	
Mr.Balachandar	LGB balakrishnan & bros Ltd . HR
Mr. Anbu	Salzar electronics pvt Ltd. HR

The following points were discussed in the meeting

S.No	Points Discussed	Responsibility / Remarks
1	Chairperson of IQAC welcomed all the members for the Internal Quality Assurance Cell (IQAC) meeting	The Principal
2	Action Taken Report (ATR) on the last IQAC meeting was presented	IQAC Coordinator
3	Periodic review meetings are to be conducted by all departments with respect to academic and administrative purposes	The Principal, IQAC Coordinator, All dept. Heads
4	All the department heads are requested to submit the plans and schedule for conducting seminars, workshops and conferences	All dept heads
5	Promotion of research culture among faculty and students by publishing in peer reviewed journal s	Research Head
6	Action plan for the upcoming semesters for administrative and academic purpose are to be prepared	All dept, Heads


IQAC Coordinator


Principal



CHRIST THE KING ENGINEERING COLLEGE

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Ph: +91 91500 76729 Email: principal@ctke.ac.in Web: www.ctke.ac.in

Action Taken Report for the Academic Year 2018-19

The following actions were taken to implement the decisions of IQAC meeting , held on 08.07.2018 at Seminar Hall during the academic year 2018-19

S.No	Points Discussed	Responsibility /Remarks
1	NAAC	The NAAC review meeting for all the criteria are scheduled by coordinator
2	Programs Organized	The list of programs organized by the department and institution levels were tabulated
3	Research Activities	10 Journals in SCI, Scopus and WoS were published
4	Academic and Administrative activities	Internal Assessment tests and University exams were conducted as per schedule
5	Cells and committee	As per NAAC various cells like Grievance redressal cell, Anti ragging committee etc were started
6	NSS	Swachh bharat Summer internship for students were organized Biodegradable composite waste pits were developed by students as a part of swachh bharat initiative


IQAC Coordinator


Principal