



# **CHRIST THE KING ENGINEERING COLLEGE**

Karamadal, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Ph: +91 81500 76719 Email: principal@ctke.ac.in Web: www.ctke.ac.in

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## **IQAC-Regular Minutes of Meeting**

**Academic Year: 2020-21**

**Meeting-02**



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Ref: CKEC/IQAC/Meeting/2020-21/02

Dated: 27.01.2021

## CIRCULAR

The second IQAC session for the AY 2020-21 is scheduled for 03-02-2021 at 10:30 am at Board Room. All IQAC constituents are urged to participate in the assembly to deliberate on the ensuing agenda items.

1. Review of previous IQAC Meetings
2. NAAC work progress
3. To discuss the execution of academic and administrative activities for the even semester
4. Students training and Placement

**IQAC Coordinator**

**Principal**

Copy to

1. The Principal
2. IQAC
3. HoDs
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## ATTENDANCE IQAC

IQAC MEMBERS		Signature
<b>Member from The Management</b>		
Rev. Fr. J.E. Arulraj	DMIFounder Father, DMI International Foundation	
Rev. Fr. John Britto	Administrator	
<b>Chairperson</b>		<b>Head of the Institution</b>
Dr. M. Jeyakumar	Principal, CKEC	
<b>One of the Senior Faculty as IQAC Coordinator</b>		
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering	
<b>Faculty Representation</b>		
Mr. N.Sundaramoorthy	HOD/Civil	
Dr.S Boopathy	HOD/ Mechanical Engineering	
Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering	
Mr.V. Muralidharan	HOD/ Electronics and Communication Engineering	
Dr.R.Suganya	HoD/S&H / Alumni Head	
<b>Stakeholder/ Representative of Community and Alumni</b>		
Indhupriya S	Entrepreneur	
<b>Nominee from Industrialists /External Expert Stakeholders</b>		
Mr. Karthik	Movate technologies (CSI Corp). HR	
Mr. Sudhakar	Axis global automation pvt Ltd	

IQAC Coordinator

Principal



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## Academic Year: 2020-21 Meeting-01

Ref: CKEC/IQAC/Meeting/2018-19/01

### MINUTES OF MEETING

The following are the Minutes of meeting held 9.30 am on 03-02-2021 at 10:30 am at Boardroom. The members of IQAC present were

IQAC MEMBERS	
<b>Member from The Management</b>	
Rev. Fr. J.E. Arulraj	DMIFounder Father, DMI International Foundation
Rev. Fr. John Britto	Adminstrator
<b>Chairperson</b>	<b>Head of the Institution</b>
Dr. M. Jeyakumar	Principal, CKEC
<b>One of the Senior Faculty as IQAC Coordinator</b>	
Mr. T.B. Dharmaraj	Director-IQAC HOD Computer Science Engineering
<b>Faculty Representation</b>	
Mr. N. Sundaramoorthy	HOD Civil
Dr. S. Boopathy	HOD Mechanical

	Engineering
Mr. M. Arunaga Babu	HOD Electrical and Electronics Engineering
Mr. V. Muralidharan	HOD Electronics and Communication Engineering
Dr. R. Suganya	HoD S&H / Alumin Head
<b>Stakeholder/ Representative of Community and Alumni</b>	
Indhupriya S	Entrepreneur
<b>Nominee from Industrialits /External Expert Stakeholders</b>	
Mr. Karthik	Movate technologies (CSI Corp) HR
Mr. Sudhakar	Axis global automation pvt Ltd

The following points were discussed in the meeting

● The Principal/Chairperson of IQAC presided over the online meeting via Google Meet and welcomed all the members to the Internal Quality Assurance Cell (IQAC) meeting.
● The IQAC coordinator reviewed and updated the Action Taken Report (ATR) of the previous IQAC meeting.
● Class Advisors are directed to conduct class committee meetings for the 2nd, 3rd, and 4th-year students.
● Additional classes are to be planned for slow learners with backlogs.
● Faculty members are encouraged to focus on publishing more journal articles.
● Training and placements are to be conducted for 3 <sup>rd</sup> and 4 <sup>th</sup> years.
● Project proposals for government funding agencies should be improved.
● NAAC documents are to be updated for the even semester.

  
IQAC Coordinator

  
Principal



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## Action Taken Report for the Academic Year 2020-21

The following actions were taken to implement the decisions of IQAC meeting, held on 01.07.2021 at Conference Hall during the academic year 2020-21.

S.No	Points Discussed	Responsibility /Remarks
1	NAAC	Review meeting was conducted to verify the status of files and audit was conducted
2.	Programs Organized	The list of programs like FDPs, Seminars , workshop and gender equity programs organized by the department and institution levels were tabulated. Due to COVID 19 major events were conducted via online mode
3	Research Activities	List Journals published in the current academic year was improved to 7 post Covid pandemic.
4	Academic and Administrative activities	<ul style="list-style-type: none"><li>• Both academic and administrative department audits were conducted and the report was submitted</li><li>• Analysis of feedback report was shared and the concerned department HoDs are asked to take necessary steps</li><li>• Internal Assessment tests and University exams were conducted as per schedule</li></ul>

  
IQAC Coordinator

  
Principal