



# **CHRIST THE KING ENGINEERING COLLEGE**

**Karamadal, Coimbatore - 641104**

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)  
Ph: +91 91500 76729 Email: principal@ctk.ac.in Web: www.ctk.ac.in

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## **IQAC-Regular Minutes of Meeting**

**Academic Year: 2021-22**

**Meeting-01**



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Ref: CKEC/IQAC/Meeting/2021-22/01

Dated: 01.07.2021

## CIRCULAR

The first IQAC session for the AY 2021-22 is scheduled for 05-07-2021 at 10:30 am via online mode. All IQAC constituents are urged to participate in the meeting via Google meet.

1. Review of previous IQAC Meetings
2. Submission of Action taken reports
3. Course planning and delivery of students
4. Academic and research activities planned for the AY 2021-22
5. Preparation and collection of criteria wise data

IQAC Coordinator

Principal

Encl: Composition of IQAC members

Copy to

1. The Principal
2. IQAC
3. HoDs
4. Office
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## ATTENDANCE-IQAC

IQAC MEMBERS		Signature
<b>Member from The Management</b>		
Rev. Fr. John Britto	Administrator	
<b>Chairperson</b>		<b>Head of the Institution</b>
Dr. M. Jeyakumar	Principal, CKEC	
<b>One of the Senior Faculty as IQAC Coordinator</b>		
Mr. T.B. Dharmaraj	Director-IQAC, HOD/ Computer Science Engineering	
<b>Faculty Representation</b>		
Mr. S.Karthick	HOD/Civil	
Mr.R.Hariprasath	HOD/ Mechanical Engineering	
Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering	
Mr.V. Muralidharan	HOD/ Electronics and Communication Engineering	
Dr.R.Suganya	HoD/S&H / Alumni Head	
<b>Stakeholder/ Representative of Community and Alumni</b>		
P. Gowri Shanker	Entrepreneur	
<b>Nominee from Industrialist /External Expert Stakeholders</b>		
Mr. Arun	HR, Sany heavy industries, Coimbatore	
Mr. Rajeev	HR, BTS software solutions, Coimbatore	

IQAC Coordinator

Principal



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## Academic Year: 2021-22 Meeting-01

Ref: CKEC /IQAC/Meeting/2021-22/01

Dated: 07.07.2021

### MINUTES OF MEETING

The following are the Minutes of the meeting held 10.30 am on 05.07.2021 via online mode.

The members of IQAC present were

IQAC MEMBERS	
<b>Member from The Management</b>	
Rev Fr. John Britto	Administrator
<b>Chairperson</b>	<b>Head of the Institution</b>
Dr. M. Jeyakumar	Principal, CKEC
<b>One of the Senior Faculty as IQAC Coordinator</b>	
Mr. T.B. Dharmaraj	Director-IQAC HOD/ CSE
<b>Faculty Representation</b>	
Mr. S.Karthick	HOD/Civil
Mr.R.Hariprasath	HOD/ Mech. Engg

Mr. M.Arumaga Babu	HOD/EEE
Mr.V. Muralidharan	HOD/ ECE
Dr.R.Suganya	HoD S&H / Alumni Head
<b>Stakeholder/ Representative of Community and Alumni</b>	
P. Gowri Shanker	Entrepreneur
<b>Nominee from Industrialist /External Expert Stakeholders</b>	
Mr. Arun	HR, Sany heavy industries, Coimbatore
Mr. Rajeev	HR, BTS software solutions, Coimbatore

The following points were discussed in the meeting

1. Principal/ Chairperson of IQAC presided over the online meeting via google meet and welcomed all the members for the Internal Quality Assurance Cell (IQAC) meeting
2. IQAC coordinator reviewed and update the ATR of previous IQAC meeting
3. Class Advisors are directed to conduct class committee meeting though online .
4. The faculty members are requested to focus on publishing more journals
5. Faculty members are requested to update their technical skills by attending more online FDPs and webinars

  
IQAC Coordinator

  
Principal



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## Action Taken Report for the Academic Year 2021-22

The following actions were taken to implement the decisions of IQAC meeting, held on 01.02.2021 at conference hall during the academic year 2021-22

S.No	Points Discussed	Responsibility /Remarks
1	NAAC	The NAAC review meeting for all the criteria are scheduled by coordinator
2.	Feedback Collection	Student feedback and class committee feedback were reviewed by concern Hods for further action in coordination with students grievance cell
3	Special Class	Report on special classes conducted for slow learners and their progress is monitored
4	Faculty participation in research activities	More faculty participation in online webinars and FDPs were reported
5	Academic and Administrative activities	Internal Assessment tests and University exams were conducted as per schedule
6	Funding Project	DST sanctioned project worth Rs. 82,33,347 was obtained by Dr. M. Jeyakumar/ D. Citharthan/ V. Suresh babu

  
IQAC Coordinator

  
Principal